## Instructions for obtaining a Florida Legal Insurance 256 License

- 1. Go to <u>www.flprints.com</u> and search on your county. You can make an appointment to have your fingerprints taken electronically. The charge is \$60.00 payable with credit card.
- 2. Go to <u>www.fldfs.com</u> to apply for your Florida State 256 Legal Expense Insurance License. Before leaving this site, print out all information and send a copy to Arlene Disparti at the address listed below. Should you have any questions about the licensing process, you can contact the Florida Department of Insurance at (850) 413.3137, ext. 1101. You may also contact Arlene Disparti at the home office if you have any questions about the U.S. Legal Licensing procedures.
- 3. It takes approximately 14 days for the fingerprint and licensing process to take place in the state office. You might need to call and check on the status periodically.
- 4. When you have received notice from the Department of Insurance, call (904) 381.3491 and make an appointment to have a photo taken for your license. This cannot be scheduled until all of the paperwork has been completed and notice received.
- 5. At this time, you are ready to be appointed as a U.S. Legal Agent. Mail a copy of your Florida License and a check for \$60.00 made payable to U.S. Legal Services to Arlene Disparti at the address listed below.

Contact information for Arlene Disparti at U.S. Legal Corporate Office:

U.S. Legal Services, Inc. Attn: Arlene Disparti 8133 Baymeadows Way, Ste 102 Jacksonville, FL 32256

(904) 448.6000 Extension 306 (800) 356.LAWS Extension 306 (904) 730.0023 facsimile adisparti@uslegalservices.net

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